



***Mishap Reporting Procedures  
District 7 Auxiliary Aviation  
Effective 1 January 2009  
Rev 1***

***In the events of a mishap, the PIC shall contact the AirStation and DFSO. A call to the ACC also is highly recommended.***

***A “mishap” is defined as an incident that results in damage to the aircraft or injury to the crew. It also includes out-of-the-ordinary occurrences such as crew illness and precautionary landings. Any event which can be used to help us establish “best practices” also may be reported. The DFSO will provide the format for reporting mishaps and offer guidance concerning the information to be included in the Mishap Report.***

***The DFSO has the responsibility to assist the PIC in preparation of the Mishap Report. Members are requested to coordinate with the DFSO to prepare timely and accurate Mishap Reports prior to the forwarding of the Report to the Air Station Aviation Safety Officer.***

**Contact information for the DFSO is:**

**[lbertyman@comcast.net](mailto:lbertyman@comcast.net)**

**Mobile 772-559-4871 (voicemail messages will be returned)  
Home 772-492-7187 (please do not leave voicemail)**

**Island work numbers below: (I travel to work in Anguilla 2-3 weeks per month.) These are US telephone numbers so no foreign calling charges will be incurred:**

**Mobile 772-409-6674 (please do not leave voicemail)**

**Business 305-590-8097 x407 (please do not leave voicemail)**

**V/R**

***Lee Bertman, DFSO D7***