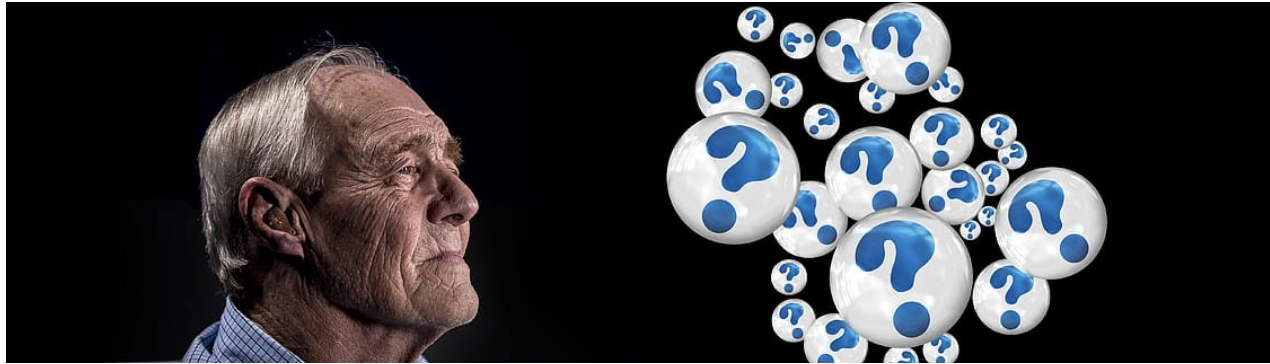




I'm the Flotilla Staff Officer-Public Education, Now What?



Congratulations!

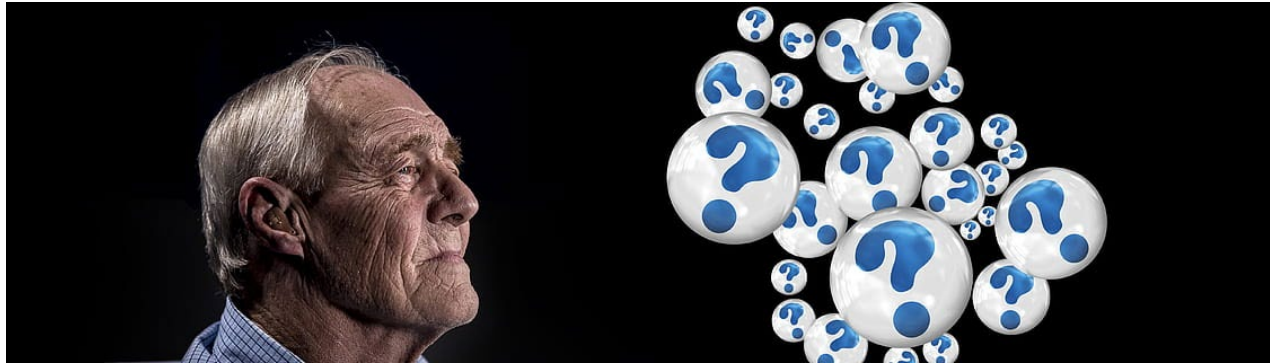


General FSO-PE Job Description

FSO-PE - Public Education: Exercise staff responsibility and supervision over all matters pertaining to the public education program, which includes the scheduling, organization and conduct of flotilla public education activities; and keep flotilla members informed of all developments in the program. Unless otherwise directed, you are to schedule qualified Auxiliarists to perform specific activities in support of the public education program. The schedule must include a specified time and place for the activity. Maintain close liaison with the Division Public Education Staff Officer (SO-PE) in order to implement the public education programs established for nation-wide, district-wide and division-wide use. Coordinate and cooperate with the Flotilla Member Training Officer (FSO-MT) to increase the number of qualified instructors. Maintain a close contact with flotilla instructors to encourage increased activity, and maintenance of uniformly high standards. Forward to the SO-PE such methods, training aid, course materials, or other educational tools developed within the flotilla that may have division-wide application.



Congratulations!



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Simplifying the Job with a Checklist


- **Prior to the Class**
 - What class(es) to teach?
 - What platform? Face-to-Face? Virtual? Hybrid?
 - Timeframe?
 - Put on flotilla calendar
 - Complete 7023 Form





Simplifying the Job with a Checklist - continued

- Prior to the Class
 - Advertise
 - Public Affairs Officer
 - Vessel Examiners
 - Recreational Boating Safety Program Visitors



BOATING SAFETY CLASS IN CLEARWATER

If you were born after Jan. 1, 1988, Florida requires you to have a Boater Education ID card to operate a boat with over 10HP. The Coast Guard Auxiliary offers an in-depth Boating Safety course; check out our proctor in Florida. Many boat insurance companies will offer discounts to boaters who successfully complete the course.

TOPICS INCLUDE:

- Introduction to Boating** - Types of power boats; different uses of boats; engines; family boating basics.
- Boating Law** - Boat registration; operating safely; reporting accidents; protecting the marine environment; Federal and state boating laws; jet-ski requirements; Boat Safety Equipment - Life jackets; fire extinguishers; sound-producing devices; visual distress signals; first aid kit; anchors; and more.
- Safe Boating** - Alcohol and drug abuse; loading and trimming a boat; safe fueling; docking, undocking; knots; float plan; using charts; using an anchor; safe jet-ski handling.
- Navigation** - Reading buoys and beacons; basic navigation rules; avoiding collisions; sound signals.
- Boating Problems** - Hypothermia; accidents; man overboard recovery; capsizing; running aground; river hazards; emergency radio calls; carbon monoxide (CO) poisoning.
- Trailer Your Boat** - Trailers; trailer brakes; lights; hitching; tires; bearings; loading, balancing, towing (and backing) a trailer; boat launching and retrieving.
- Hunting and Fishing, Water-Skiing and River Boating** - Carrying hunting gear and weapons; fishing; water-skiing safety guidelines; skiing with a jet-ski.


All classes are held at the Clearwater Police Headquarters building (645 Pierce St.), generally, on the second weekend of each month, both Saturday and Sunday mornings, two days, 8:30 AM to 1:00 PM.
Contact our Public Education Officer at (727) 469-8895 for more information and registration. Course fee is \$35. Or contact us at: usgauclearwater.com

BOATING SAFETY CLASSES IN CLEARWATER, FL

U.S.C.G. AUXILIARY FLOTILLA 11-1
(727) 469-8895
CLASSES HELD AT:
CLEARWATER POLICE HEADQUARTERS
645 PIERCE ST.
CLEARWATER, FL

2013 SCHEDULE

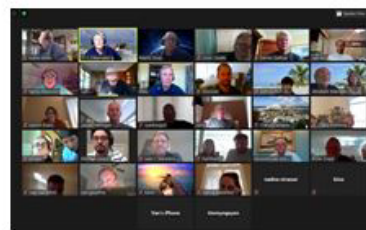
Month	Program	Class Name	Fee	Time
January	12 & 13 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
February	9 & 10 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
February	25 Evening	GPS for Mariners	\$30	7:00PM - 9:30PM
March	9 and 10 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
April	13 and 14 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
April	29 Evening	GPS for Mariners	\$30	7:00PM - 9:30PM
May	18 & 19 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
June	8 and 9 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
July	13 and 14 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
July	29 Evening	GPS for Mariners	\$30	7:00PM - 9:30PM
August	10 & 11 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
Sept.	21 & 22 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
Oct.	5 & 6 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
Oct.	28 Evening	GPS for Mariners	\$30	7:00PM - 9:30PM
Nov.	9 & 10 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm
Dec.	14 & 15 Weekend Program	About Boating Safety	\$35	(2 mornings) 8:00am - 1:00pm





Simplifying the Job with a Checklist - continued

- **Prior to the Class**
 - Advertise with a press release
 - Share with local press
 - **Vital Info**
 - What
 - When
 - Where
 - Cost



JUSCG-Auxiliary
Karen Miller
727-786-0859
clwtr.auxboating@gmail.com



CLEARWATER COAST GUARD AUXILIARY TEACHING VIRTUAL BOATING SAFETY CLASSES *A New Way to Learn ... A New Crop of Safe Boaters!*

U.S. Coast Guard Auxiliary Flotilla 11-1, with operations based in Clearwater, FL, will be conducting a training program for people interested in improving their knowledge of boats and associated topics during the last quarter of 2021.

The program is the Boat America class. It consists of six lessons: Know Your Boat, Before Getting Underway, Navigating Your Boat Safely, Operating Your Boat Safely, the Legal Requirements of Boating, Boating Emergencies and Enjoying Water Sports with Your Boat. All materials are included in the cost of \$40 per participant. All sessions are held on Saturday and Sunday mornings, from 9:00 AM to 2:00 PM. The dates of the program are:

Class Dates	Class Title / Class Times
October 23 and 24	Virtual Boat America 9am to 2pm
November 20 and 21	Virtual Boat America 9am to 2pm
December 18 and 19	Virtual Boat America 9am to 2pm

Because of the COVID-19 pandemic, all sessions are conducted over the Internet using Zoom. These classes are not your standard webinar sessions where the students sit at their computers and are lectured at. And they're not animated cartoon sessions where you have to keep pressing enter to get to the next topic.

The classes being offered by the Clearwater Coast Guard Auxiliary are conducted on Zoom with the same instructors they would have had in the classroom and includes lots of questions and answers. In addition, because they're on the Internet, there's no commuting to a classroom—the students can be anywhere in Florida!

When this program is completed with a passing grade of 80 or better, a certificate of achievement will be issued. Within approximately three weeks following successful fulfillment, the State of Florida will issue a permanent boating card. The National Association of States Boating Law Administrators (NASBLA) approves all of the program's content. As an additional bonus, boat owners may be qualified for a discount through local insurance agencies. Successful accomplishment also meets the State of Florida requirements for operating a boat by persons born after January 1, 1988.

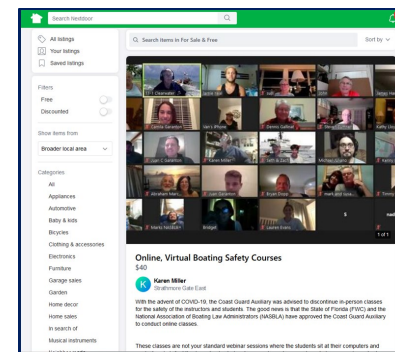
Join the hundreds of members of the boating public who have graduated with honors from these courses. Contact the Coast Guard Auxiliary, Clearwater Flotilla, for boating safety classes at: www.clwboatingsafety.com or by email at clwtr.auxboating@gmail.com or call 727-480-8895. Also, on Facebook at [clearwateraux](https://www.facebook.com/clearwateraux).

The U.S. Coast Guard Auxiliary is a uniformed civilian volunteer component of the United States Coast Guard created by an Act of Congress in 1939. The Auxiliary, America's Volunteer Guardians, supports the Coast Guard in nearly all of the service's missions!



Simplifying the Job with a Checklist - continued

- Prior to the Class
 - Publicize
 - Webpage
 - Facebook
 - NextDoor
 - Neighborhood
 - Craig's List



Coast Guard to host boating safety course

CLEARWATER — With the advent of COVID-19, the Coast Guard Auxiliary was advised to discontinue in-person classes for the safety of the instructors and students. The state of Florida and the National Association of Boating Law Administrators have given approval for the Coast Guard Auxiliary to conduct online classes during this time.

The Clearwater Coast Guard Auxiliary will offer its About Boating Safety class on four consecutive evenings, Monday through Thursday, June 29 through July 2, 7 to 9 p.m. The classes will be taught by certified instructors. The classes being offered by the Clearwater Coast Guard Auxiliary are conducted on Zoom with the same instructors that facilitate the classroom program. Classes will include questions and answers. In addition, because the classes are on the Internet, there's no commuting to a classroom — so the students can be anywhere in Florida.

"We like to offer these courses before the big boating holidays," said Karen Miller, the Clearwater Coast Guard Auxiliary public education officer. "Given the changeable weather in summer, our courses give people time to prepare for the active boating season, instead of having to rush once the first nice weekend gets here. Learning about the safety aspect of boating first also gives them time to make sure they have the necessary safe boating equipment."

The boating safety class is also a requirement for many boaters in Florida. Anyone born after Jan. 1, 1988, must successfully complete a boater safety course approved by the Florida Fish and Wildlife Conservation Commission in order to operate any boat powered by more than 10 horsepower, and they are required to carry their boater education card with them when out on the water along with picture ID.

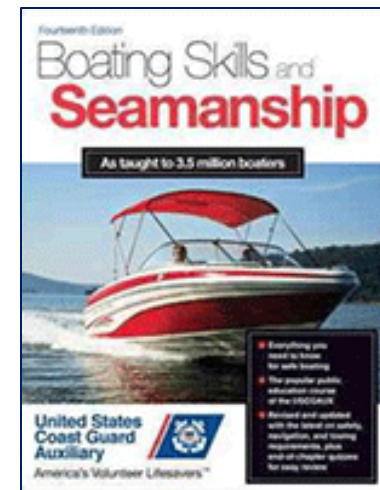
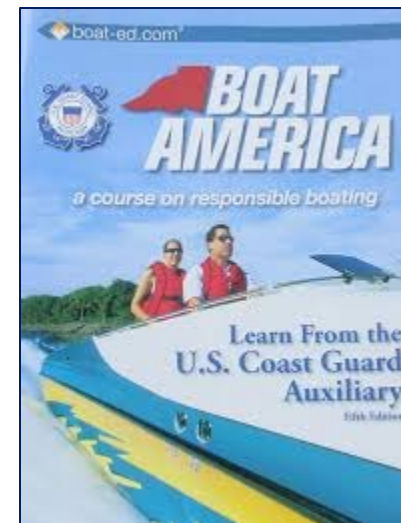
For information or to register for classes, visit www.cwboatingsafety.com, email cwtr-auxboating@gmail.com or call 727-469-8895.





Simplifying the Job with a Checklist - continued

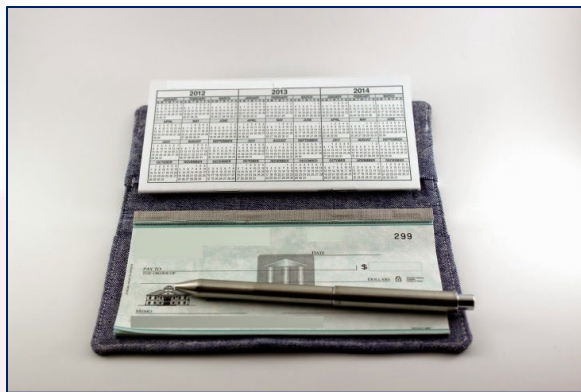
- **Prior to the Class**
 - **Presentation Material**
 - **Textbooks**
(<https://auxcen.com/>)
 - **PowerPoint Presentations**
(http://cgaux.org/boatinged/class_finder/index.php)
 - **Federal Regulations**
 - **State Laws**
 - **Miscellaneous Brochures**
(cgaux.org/members/ANSC_Catalog_Jan%202021.pdf)





Simplifying the Job with a Checklist - continued

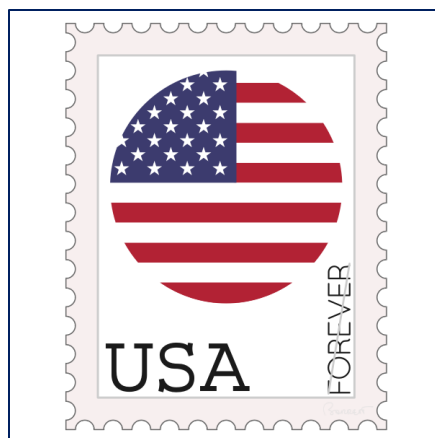
- Prior to the Class
 - Payment
 - PayPal
 - Cash
 - Check
 - Square





Simplifying the Job with a Checklist - continued

- **Prior to the Class**
 - **Delivering the class material**
 - **Mail to Student**
 - **Provide in Person**



AUXILIARY NATIONAL SUPPLY
CENTER

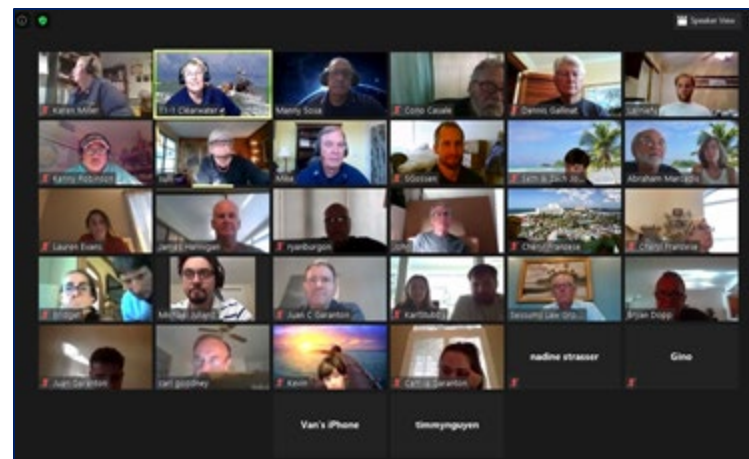


DESCRIPTIVE LISTING CATALOG
WITH
CROSS INDEX
AND
REVISION DATES
FAX: 618-876-1845



Simplifying the Job with a Checklist - continued

- **Prior to the Class**
 - **Preparing for the Class**
 - **Line up instructors**
 - **Make sure presentation materials and examinations are current**





Simplifying the Job with a Checklist

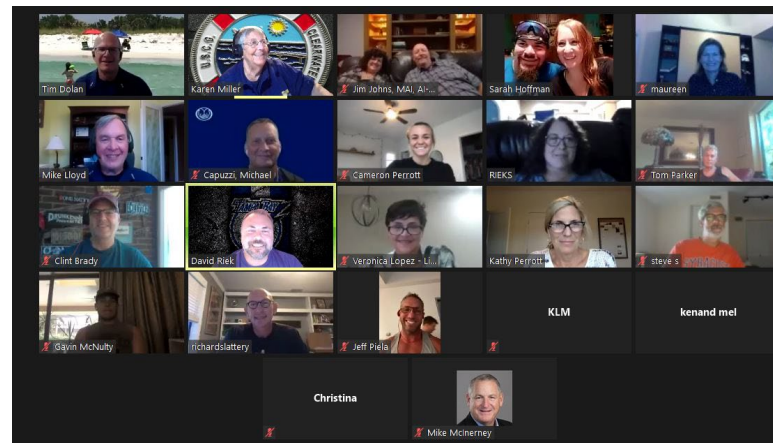
- **Conducting the class in person?**
 - **Check Equipment**
 - **Check Presentation Materials**
 - **Conduct Sound Check**
 - **Use Safety Checklist**





Simplifying the Job with a Checklist

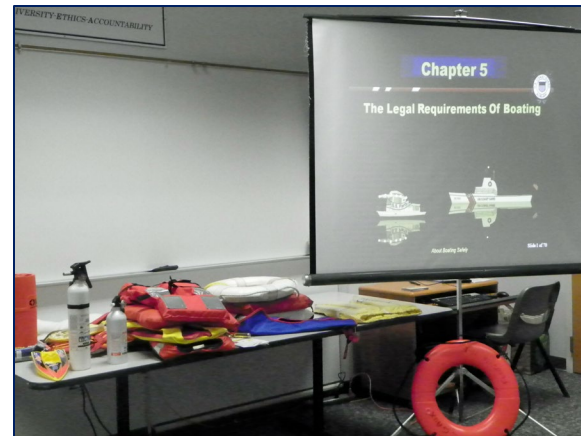
- **Conducting the class virtually?**
 - **Check Presentation Materials**
 - **Check Platform**
 - **Invitation Links**
 - **Sound check – built in mic or headsets**
 - **Assign co-hosts**
 - **Practice, Practice, and Practice**





Simplifying the Job with a Checklist

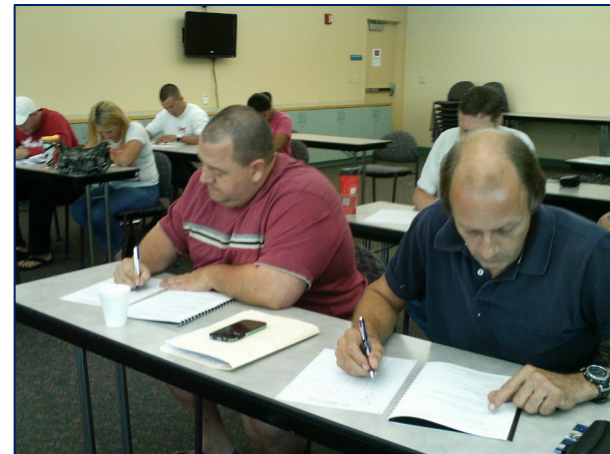
- **Conduct the class**
 - Don't read the slides to the students
 - Face the students – not the screen
 - Watch class schedule
 - Have a second instructor or aide to note questions from students





Simplifying the Job with a Checklist

- The last class
 - Consider offering a review
 - Explain the examination
 - Passing grade
 - Multiple choice
 - If the student needs help
 - Mark the examination
 - Celebrate 100%?
 - Class photo – get the OK to publish
 - Course evaluation





Simplifying the Job with a Checklist

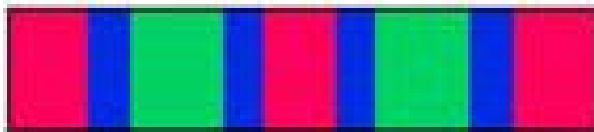
- After the class
 - Send graduates' information to state authority if required
 - Enter data into **AUXDATA II**
 - Review student evaluations
 - Debrief instructors

A photograph of a "Evaluation Sheet" form, tilted at an angle. The form has a header "Evaluation Sheet" and a section for "Student Name (Optional)" and "Date". Below this are seven numbered questions for evaluation, each followed by a line for a response. The questions are: 1. My impression of the entire class was... 2. My impression of the instructor's presentation was... 3. The amount of student participation was too little, about right, too much. 4. Less time should be spent on... 5. More time should be spent on... 6. The course could be improved by... 7. The class enjoyed the most was... 8. Additional comments.

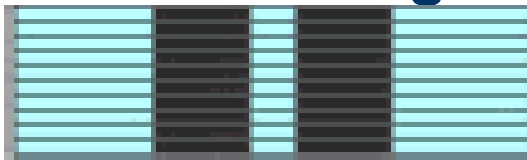


Other Items to Know

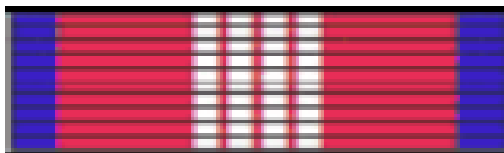
- Instructor Awards
 - Public Education Performance Award



- Instructor Program Ribbon



- Meritorious Team Commendation



- COMO Daniel Maxim Award





ID 2020

Instructor Development Course 2020

- Stay up to date on the latest teaching techniques
 - Download the ID2020 Student Study Guide and Presentation Material
 - Study the information, review the Performance Qualification Standard (PQS)
 - Take the latest examination

U.S. Coast Guard Auxiliary
Instructor Development 2020






Thank You

Review the Public Education Directorate Website at:

<http://wow.uscgaux.info/content.php?unit=E-DEPT>

Thursday, October 28, 2021



E-Directorate
Public Education

Boating Class List

Mission Statement

What's New

Public Resources

PE Courses

Virtual PE Classes

PE Resources

Marketing

Awards & Recognition

Directorate Staff

Feedback

National Help Desk

MEMBER ZONE

YOU ARE LOGGED IN AS:
KAREN LYNN MILLER

LOG OUT

SEARCH NATIONAL SITE

Enter Search Term(s):

Search

SECURITY LEVELS

National Terrorism Advisory System

Welcome to the Public Education Web Site

The mission of the Education Directorate of the US Coast Guard Auxiliary is two fold: to provide exceptional boating safety education to the American public with the aim of reducing loss of life, personal injury and property damage to recreational boaters; and to deliver the highest possible quality training, resources and timely materials in support of our flotilla instructors and public education staff officers at every level who are furnishing such boating safety education.

The Coast Guard's Division of Boating Safety's recent Strategic Plan identifies the need for measurable goals: reduction in boating accident injuries and fatalities. The Education Directorate is committed to focusing its attention helping realize those goals by reaching as many people with the safe boating information as possible, especially the high risk boaters. In addition, we have these goals:

- Develop and/or maintain up to date and effective educational materials;
- Continue to focus on the segment of the boating public most at risk Increase flotilla-taught basic boating safety education by 10% annually;
- Provide and promote ongoing quality instructor development;
- Make use of appropriate technological resources;
- Adopt e-learning as a viable way to reach boaters;
- Utilize e-learning to challenge and grow our instructor corps;
- Partner with outside organizations where applicable to further boating education;
- Continue to team with the experience and expertise of the other National Departments to provide solid programs and courses.

Our Invitation To You


We encourage you to browse our site, offer suggestions, and even become a member of our team.

Don't forget to check the [What's New](#) section


Quick Links

- [PE Courses](#)
- [Virtual PE Courses](#)
- [PE Resources](#)
- [Instructor Development Course](#)
- [Enrichment Courses](#)
- [Marketing](#)
- [Public Education Courses](#)
- [Find By Zip Code](#)

Leadership



Dave Fuller Director





You may email the E-Directorate at:
pe.feedback@cgauxnet.us